

# Organizational Meeting:

## VILLAGE OF WADDINGTON

### Agenda

Tuesday, December 08, 2009

6:00 PM

**Call to order:** Mayor Otto-Cassada called the meeting to order at 6:00 pm

**Present were:** Mayor Otto-Cassada  
Trustee Bogart  
Trustee Greene  
Trustee Thew  
Trustee Shoen  
DPW, Steve Van Patten  
Clerk, Cheryl D. Dumas

Also present were Jane Lawrence, Shirley Robinson, Lori Shull, Jeff Rupert, Patti Van Patten, Chris Reagan, John Tenbusch, Mike and Alicia Murphy, and Tom Nelson.

### **Approval of Minutes**

Minutes will be read upon request only; a motion was made by Trustee Shoen to accept the minutes, seconded, by Trustee Bogart. All in favor: Ayes Nays: None

<b>Meeting Place</b>	Municipal Building
<b>Meeting Time</b>	6:00 PM
<b>Meeting Night</b>	First Monday of Each Month

### **Schedule of Meetings**

January 4, 2010	February 1, 2010	March 1, 2010
April 5, 2010	May 3, 2010	June 7, 2010
July 5, 2010	August 2, 2010	September 6, 2010
October 4, 2010	November 1, 2010	December 6, 2010

### **Village Officers**

Mayor	Janet Otto-Cassada
Deputy Mayor	Darin Greene
Trustees	Craig Bogart
	William Shoen
	Karen Thew

### **ANNUAL APPOINTMENTS**

Clerk/Treasurer	Cheryl D. Dumas
Records Management Officer	Cheryl D. Dumas

Deputy Clerk	Lee Rutherford
Code Enforcement Officer	Anthony McManaman
Attorney	Natasha Hill
Historian	E. Jane Layo

### **Mileage**

RESOLVED, that all Village Officials are allowed compensation not in excess of .48 cents per mile for use of their automobiles in performance of their duties.

### **Designation of Bank**

RESOLVED, that Community Bank N.A. of Waddington, N.Y. is hereby designated as depositor, in which the Mayor, Village Clerk/Treasurer and Tax Collector for the Village of Waddington will deposit monies coming into their hands by virtue of their offices.

FURTHER RESOLVED, that Upstate National Bank, Ogdensburg, N.Y. also is band of record for investing of CD's due to a greater interest rate.

### **Newspaper Designation**

RESOLVED, that the Ogdensburg Journal, a newspaper published in Ogdensburg, N.Y. is hereby designated the official newspaper of the Village of Waddington. Ayes,

### **Signature Authorization**

RESOLVED, that Janet Otto-Cassada, Mayor of the Village of Waddington is authorized to sign all checks on all funds of said Village on deposit in Community Bank without a counter signature. Ayes,

### **Purchase Authorization**

RESOLVED, that the Village of Waddington DPW Supervisor, Stephen Van Patten be authorized to purchase equipment not to exceed \$1,500.00 without prior board approval.

### **Signature of Checks**

RESOLVED, that the Clerk/Treasurer, Cheryl D. Dumas, has approval to sign any necessary checks during the case of the Mayor's absence.

## **Attendance of Workshops/Meetings**

RESOLVED, that the Waddington Village Board hereby authorized all interested elected and appointed officials to attend workshops or meetings with prior board approval.

BE IT FURTHER RESOLVED that the actual expenses of rooms and registration along with a \$35.00 per diem allowance for meals and a mileage rate of \$.48 per mile up to \$100.00 maximum.

## **Mayor's Appointments**

Joint Recreation	Karen Thew
Fire Department	Darin Greene
Lighting-Streets-Sidewalks	William Shoen – Mayor Otto-Cassada
Planning-Trees-Parks	William Shoen – Karen Thew
Health-Sanitation	Craig Bogart - William Shoen
Water-Sewer-Police	Mayor Otto-Cassada – Craig Bogart
Negotiations	Village Board

## **Re-Appointment to Committees**

Joint Recreation	Russell Strait Michael Miller (Karen) Sharon Brady
Zoning Board of Appeals	Bob Miller Jane Layo Fred Ruddy
Planning Board	Robert Ryan (Alternate) Chris Fay Atchison Scott James LeFleur

**ALL MEETINGS ARE OPEN TO PUBLIC**

Meetings to be conducted by “Robert’s Rules”. One exception will be a majority of the Board or three yes votes will be needed to carry a resolution or motion

The Mayor read the listing of the meeting dates for the next year and named the Village Officials and their committees.

## **RESOLUTION # 25**

To accept the lists for 2010 as presented. Trustee Shoen made a motion to accept the 2010 Organizational List as read, seconded by Trustee Bogart. Ayes: ALL Nays: NONE

## **Historian Report**

Jane found books on family history for several families and will be attending several training sessions this winter. The full report is available at the Village office during regular business hours. A motion was made by Trustee Greene to accept the Historian's report, seconded, by Trustee Thew. All in favor: Ayes Nays: None

**DPW:** Mr. Van Patten stated that he had some people asking for the Village to compost the leaves from the leaf pickup. He will check into the cost again of the bags for this. They have been ditching at Clark Point. They had to repair the clarifier and got the dialer working now. They need to replace a wall mount heater at lift station four. Civic Center floor is done and the stalls are up.

**Fire Department** No comments

**Chamber** Alicia Murphy stated that there will be a Budget/Bylaw meeting on the 15<sup>th</sup>. She also encouraged everyone to shop local this Holiday season.

## **Citizen's Comments**

Alicia Murphy asked if something could be done about a person riding a four wheeler up and down the road at all hours. Mayor Otto-Cassada said it was in the works.

## **Old Business:**

## **Feral Cat Issues**

Trustee Thew asked the board if Jim Pipher's title was Dog Control Officer or Animal Control Officer. He has the title of Animal Control Officer.

## **Dissolution Study**

Trustee Thew told the board that she was meeting with someone from the State Wednesday at 6pm to meet with her. She asked if any board members wanted to come.

## **NYPA LAND**

Mayor Otto-Cassada met with Sean Doyle regarding the property next to Joe Moore's. Sean asked if the Village would like to have NYPA reassess the property again because it is landlocked due to the guard rail installation. Then possibly offer it again at a lower value to the adjoining land owner.

Jane Lawrence spoke to the board as a member of a committee formed to look at the parcels from NYPA and make recommendations. Of the seven parcels it was agreed by the committee that five of those should be retained by the Village as open space. Two of the parcels were recommended for sale at a later date because of the economy. She presented maps to the board and reviewed with them all of the parcels. Trustee Shoen made a motion to table this matter until spring when the board has had a chance to review all of the maps, seconded by Trustee Greene. Ayes: ALL Nays: NONE

**Ethics Code** Trustee Shoen has reviewed this and is not ready to offer a resolution yet.

## **Maintenance Schedule**

Mayor Otto-Cassada spoke to Mr. Van Patten asking for a maintenance schedule. She asked if there was a written schedule. Mr. Van Patten told the board that in the fall/winter season they start at one pump and go through all of them to check for any needed repairs.

**John Tenbusch** John wanted to update the Village board on what has been happening with Community Development Plan. They have had several meetings and had a priority setting session. They listed all of the activities and goals that were in the Community Development Plan. They then asked the people to vote on which items they felt were priorities. They were then compiled from most votes to least in several different formats. John passed out handouts for everyone to review and discussed these items.

## **NEW BUSINESS**

### **Village Ad**

Mayor Otto-Cassada wrote up a letter and tried to get it in the letters to the editors section of the paper. The paper would not allow it because it was promoting the Waddington businesses. She asked the board if the Village could pay for this to be put in the paper. It would cost \$242.00 for two papers.

After discussion Trustee Shoen made a motion to pay the \$242.00 seconded by Trustee Greene.

### **RESOLUTION # 26**

A Resolution was made by Trustee Shoen to pay for the ad for the Village businesses, seconded by Trustee Greene. All in favor: Ayes Nays: None

**Audit of Claims:** A motion was made by Trustee Shoen, seconded by Trustee Thew to pay the bills: Vouchers No. \$

**Adjournment:** A motion was made by Trustee Shoen, seconded by Trustee Bogart, ayes all to adjourn at 6:45 P.M.

Respectfully submitted,

Cheryl D. Dumas  
Village Clerk